

# Voluntary Waiver of Right for 30-Day Action Letter

**Note: Significant changes to associated plans will require additional review time and will therefore postpone placement on meeting agenda.**

*Insert Date*

City of Cedar Park  
Development Services  
450 Cypress Creek, Building 1  
Cedar Park, Texas 78613

RE: Voluntary Waiver of Right for 30-Day Action

Development Services:

As the representative of *(insert the project name)*, City project number *(insert case number)*, I hereby voluntarily waive the right for action on the *(insert type of plat – preliminary, final, amended, vacated, or replat)* plat for *(insert subdivision name, block and lot)* within thirty (30) days of the submittal date of the plat in accordance with Section 212 of the Texas Local Government Code. The plat and associated plans will be resubmitted to Development Services ten (10) business days prior to the desired meeting to provide adequate time for staff review and scheduling purposes.

Sincerely,

*Insert Printed Name and Signature of Applicant and/or Representative*